



SPRINGFIELD CONVENT JUNIOR SCHOOL

Applicants are invited for the following post -

HEAD OF AFTER-CARE From 1 January 2018

Springfield is a day school for girls from Pre-School to Matriculation, set in beautiful gardens on Wynberg Hill in the southern suburbs of Cape Town. Founded by Irish Dominican Sisters in 1871, Springfield has a caring, Catholic atmosphere, a proud academic record, vibrant Music and Art Departments and excellent facilities for Sport.

The successful applicant will:

- ❖ Have extensive experience in child-care;
- ❖ Have excellent administrative and people skills;
- ❖ Have good management skills;
- ❖ Be enthusiastic, reliable and committed to the care of children;
- ❖ Have an up-to-date First Aid certificate or be willing to undergo First Aid training;
- ❖ Be willing and able to promote the school's Catholic ethos.

This is a part-time position requiring the successful applicant to work from the end of the school day until 18:00, with flexible hours to fit in with the school calendar.

Apply in writing, giving details of qualifications, experience and the names of three contactable referees to:

The Principal
Springfield Convent Junior School
St. John's Road
Wynberg
7800

or Email: principal@springfieldconvent.co.za

Closing date for applications: **Thursday 24 August 2017**

The school reserves the right not to proceed with the filling of this post. An application will not in itself entitle the applicant to an interview or appointment, and failure to meet the minimum requirements of the advertised post will result in applicants automatically disqualifying themselves from consideration.

No faxed applications accepted.

Candidates not contacted shall consider their applications unsuccessful.